

## SWIMMING POOL RESERVATION FORM

**Today's Date:** \_\_\_\_\_ **Reservation Date:** \_\_\_\_\_

**Name:**

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**Best Phone Number:**

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**Alternate Phone Number:**

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**Rank & Organization:**

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**Address:**

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### After Hour Party Options:

Monday –Friday: Parties start at 1930  
Saturday – Sunday: Parties start at 1830

#### 2 Hour Party:

1-49 People: \$150  
50-99 People: \$175  
100-150 People: \$200

#### 3 Hour Party:

1-49 People: \$175  
50-99 People: \$200  
100-150 People: \$225

**Time Requested:** \_\_\_\_\_ **Cost of Party:** \_\_\_\_\_

*For more than 150 people please contact 953-8241.*

**Listed below are the terms of agreement for pool party reservations.**

- \_\_\_\_ 1. It is the responsibility of the requestor to ensure that the participants at the pool follow the rules and guidance given by the lifeguards and on this reservation form.
- \_\_\_\_ 2. If the number of individuals in the pool (in water) exceeds the lifeguard requirements, then the number of individuals over the limit must vacate the pool (water) until the correct number of lifeguards are present. The number of Lifeguards is determined by AFI 34-110.
- \_\_\_\_ 3. Functions may be cancelled due to bad weather, pool malfunctions, or lack of lifeguards. The Pool Manager or the Lead Lifeguard reserve the right to cancel the function for any of these reasons and will give as much advance notice as possible.
- \_\_\_\_ 4. Groups and organizations may bring their own food and drinks. No food is allowed in the main pool area but drinks may be consumed at the tables and benches under the covered area.
- \_\_\_\_ 5. There is absolutely no smoking inside or directly outside the facility. Smoking must be done at designated smoking areas.
- \_\_\_\_ 6. Alcoholic beverages may be served with written authorization from the 42<sup>nd</sup> FSS Commander. Please contact 953-8241 for more information.
- \_\_\_\_ 7. Music levels must be kept to a level as to not disturb the housing areas near the pool.
- \_\_\_\_ 8. It is the responsibility of the requestor to ensure that the area is left neat and clean. If the facility is not cleaned or is not cleaned by the end of the scheduled pool party, a minimum additional fee of \$25 will be charged.
- \_\_\_\_ 9. Fundraising reservations must receive approval in writing through the FSS Resource Management Office.

**A \$40 deposit is required to confirm your reservation. This amount will be deducted from the total cost of your party. This deposit is non-refundable unless the party is cancelled one week prior to the event.**

**The entire cost of the pool party must be paid no later than one week prior to the scheduled event to the Maxwell or the party will be cancelled.**

Signature of Requestor: \_\_\_\_\_ today's Date: \_\_\_\_\_

**OFFICIAL USE ONLY:**

Total Cost of Pool Party: \_\_\_\_\_

Date & Amount Paid (Deposit or Full Price): \_\_\_\_\_

Total Amount Still Owed: \_\_\_\_\_

Total Amount Due by: \_\_\_\_\_

Employee Signature: \_\_\_\_\_